UTILISATION CERTIFICATE
(for the financial year ending 31st March ………….)
(Rs. in lakhs)

1. Title of the project/scheme:

2. Name of the Organisation:

3. Principal Investigator:

4. Deptt. of Biotechnology sanction order No. & date of sanctioning the project:

5. Amount brought forward from the previous financial year quoting DBT letter No. & date in which the authority to carry forward the said amount was given:

6. Amount received from DBT during the financial year (Please give No. and dates of sanction orders showing the amounts paid):

7. Other receipts/interest earned, if any, on the DBT grants:

8. Total amount that was available for expenditure during the financial year (Sl. nos. 5, 6 and 7):

9. Actual expenditure (excluding commitments) incurred during the financial year (statement of expenditure is enclosed):

10. Unspent balance refunded, if any (Please give details of cheque No. etc.)

11. Balance amount available at the end of the financial year:

12. Amount allowed to be carried forward to the next financial year vide letter No. & date:

1. Certified that the amount of Rs. ________________ mentioned against col. 9 has been utilised on the project / scheme for the purpose for which it was sanctioned and that the balance of Rs. ________________remaining unutilized at the end of the year has been surrendered to Govt. (Vide No. ________________dated ________________) / will be adjusted towards the grants-in-aid payable during the next year.

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled / are being fulfilled and that I have exercised the following checks to see that the money was actually utilised for the purpose for which it was sanctioned.
Kinds of checks exercised:

1.
2.
3.
4.
5.

(PROJECT INVESTIGATOR) (FINANCE OFFICER)
(Signed and stamped) (Signed and stamped)

(HEAD OF THE INSTITUTE)
(Signed and stamped)